



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Selectmen's Meeting Minutes

Monday July 9, 2007

6:00 P.M.

Town Offices

Members present: Selectman Jay Booth, Selectwoman Jacqueline Schnackertz, Selectwoman Karyn Puleo, Selectman Kevin O'Connor, and Selectman Rich Lemoine

Staff Present: Town Administrator Rosemary Cashman, and
Admin Assistant Therese Gay

The Chair call the meeting to order, the Board, and staff were introduced. The Clerk read the evening's agenda.

1. 6:00 P.M. Public Hearing: Storm Water Management Plan

On a motion by Selectwoman Puleo and second by Selectman O'Connor the public hearing was opened.

The Board welcomed Mr. Russell from NMCOC who presented the draft Storm Water Management Plan. The Northern Middlesex Council of Governments is assisting Tyngsborough in the updating of the Storm Water Management Plan. A copy of the draft plan was sent to all the Department Heads for review and comments. No citizens were present at the meeting. The board will post a notice on the web site and public access for public comments. With the public hearing concluded and when the comments are received, Mr. Russell will incorporate any comments and changes in the final document. The Selectmen will review this issue again in August. Mr. Russell said that the stenciling (no dumping) of catch basins has begun, maps are being prepared, and by-laws are being reviewed. With no further discussions the Chair entertained a motion to close the hearing.

A motion was made by Selectwoman Puleo to close the public hearing, second by Selectwoman Schnackertz. The Board voted unanimously.

2. Discussion re: 100th Anniversary of Town in 2009

This discussion is deferred to next Selectmen's Meeting.

3. Citizen's Time

No one was present.

4. Other Business (if necessary)

A. One Day Special Liquor License: Boston University Corp. Education Center

A motion was made by Selectman O'Connor to ratify the license application granted on Thursday, June 28, 2007, second by Selectwoman Puleo. The Board voted unanimously.

B. Appointment: Town Collector Clerk

The Town Administrator recommends the appointment of Sharon Tetreault as the Town Collector's Clerk. She has the clerical experience needed and will be working approximately 10 to 14 hours per week.

A motion was made by Selectman O'Connor to appoint Sharon Tetreault as the Town Collector's Clerk, second by Selectwoman Puleo. The Board voted unanimously.

C. Acceptance of Gift: Swing set and other equipment at Town Beach

The Board will officially accept the equipment (picnic tables, Tetherball, horse shoe pit, and swing set, and other play equipment) donated by the Lake Mascuppic Association for the Town Beach.

A motion was made by Selectman O'Connor to accept the donated gifts from the Lake Mascuppic Association, second by Selectwoman Puleo. The Board voted unanimously.

D. Update of the bridge repair improvements and the Pawtucket Blvd project.

Selectman O'Connor gave a brief update on the existing bridge repair and the relocation of the Pawtucket Blvd. It is official that the bridge repair is back on the FY-2008 TIP (Transportation Improvement Program). The cost is \$9.6M (all State money) with advertising scheduled for Sept. 2008, work to begin Spring 2009. The Pawtucket Blvd. is a 2 year project and is on the TIP for FY-2009 and FY-2010 at a cost of \$7.2M, (federal & State money). And The Route 113 resurfacing is on the TIP for FY-2010 and that project will be coordinated with the relocation project. The cost of resurfacing is \$1M (Federal & State money).

5. Minutes of June 25, 2007

The Board reviewed the Minutes of June 25 and voted unanimously to accept on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz.

6. Correspondence

The Clerk read the correspondence and the Board voted unanimously to accept correspondence as read on a motion by Selectwoman Puleo and second by Selectwoman Schnackertz.

7. Selectmen's Notes

Selectwoman Puleo reminded us that the year is moving along quickly and there is much to be done. Selectman O'Connor wished his grandson Nathan a Happy Birthday. Selectman Lemoine discussed the advertising one more time for applicants to serve on the Government Study Committee and would like to appoint a committee by September.

8. Town Administrator's Notes

The Economic Development Committee is moving forward, continuing to work with the NMCOG on the overlay district plan for the Town Center and Middlesex Road. The plan should be ready by the Fall Town Meeting. The Expedited Permitting process is moving forward, there will be a meeting on Friday. And lastly the Tree Warden is working with National Grid on viewing which trees are a hazard and should be cut down. There will be a public hearing in August. National Grid will be talking with individual homeowners about trees on their property.

The Board having no further business the Chair entertained a motion to enter into Executive Session.

A motion was made by Selectwoman Puleo to enter into Executive Session for the purpose of discussing litigation and collective bargaining and to return to open session only to adjourn, second by Selectwoman Schnackertz.

Roll Call Vote - Selectman Jay Booth, yes; Selectwoman Jacqueline Schnackertz, yes; Selectwoman Karyn Puleo, yes; Selectman O'Connor, yes; and Selectman Rich Lemoine, yes.

11. Executive Session (If Necessary)

A. Litigation – TES

The settlement agreement between the USF&G and Eastern contractors and the Town has been signed and the check for \$300,000.00 is being transmitted to the town tomorrow. There was discussion on the HVAC system designed by LMG, and the consultant's report; a settlement could be reached at a meeting on August 1st. To complete the report a sum of money not to exceed \$6,000 would be needed. Board reviewed the document and voted on a motion made by Selectman O'Connor to approve up to \$6,000.00, second by Selectman Booth. The Board voted unanimously in a roll call vote, Selectman Jay Booth, yes; Selectwoman Jacqueline Schnackertz, yes; Selectwoman Karyn Puleo, yes; Selectman O'Connor, yes; and Selectman Rich Lemoine, yes.

B. Union Negotiations

The Board discussed the increase of the Conservation Clerk hours as requested by the Commission. The Board would like to gather more information and took the matter under advisement to be discussed at their next scheduled meeting.

The Board having no further business the Board voted on a motion by Selectwoman Puleo to exit Executive Session and to return to open session to adjourn, second by Selectman O'Connor. The Board voted unanimously on a roll call vote, Selectman Jay Booth, yes; Selectwoman Jacqueline Schnackertz, yes; Selectwoman Karyn Puleo, yes; Selectman O'Connor, yes; and Selectman Rich Lemoine, yes.

12. Adjournment

On a motion made by Selectwoman Puleo, second by Selectman Booth the meeting was adjourned.

The meeting adjourned at 7:20 P.M.

Respectfully submitted

Therese Gay
Admin Assistant

Approved on _____